## HOW TO REGISTER TO ATTEND YOUR

# WWSRA SHOWS & DEMOS

#### create your account

Each store location may only have one account. Accounts will be approved within one business day.

### log into your account

Each store location may only have one account.



#### update your staff list

Click on the "Edit Store Account" page under the Retailers/Attendees drop down menu.

Make sure all expected attendees are listed with their correct email addresses in the "Employees" section

click update at the bottom of the page!



#### register your store

On the event page, select your attendees and click submit!



#### go to the event page

Click on the "Show Schedule" page and select the demo or show you wish to attend

#### on-snow demos only

Each attendee will receive an email with their unique link to sign their liability forms.

To view your order history, log into your account and navigate to the "Attendee Order History" page under the Retailers/Attendees drop-down menu